

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Wilton Community Centre, West St, Wilton SP2 0BG
Date: Wednesday 29 July 2015
Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Tony Deane (Vice Chairman)
Cllr Peter Edge (Chairman)
Cllr Jose Green
Cllr George Jeans
Cllr Bridget Wayman

Tisbury
Wilton and Lower Wylve Valley
Fovant and Chalke Valley
Mere
Nadder and East Knoyle

RECORDING AND BROADCASTING NOTIFICATION

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Welcome and Introductions</p>	6.30pm
<p>2 Apologies for Absence</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Minutes and Matters Arising (Pages 3 - 12)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 3 June 2015, as attached to the agenda.</p> <p>To discuss any matters arising.</p>	
<p>5 Chairman's Announcements</p> <p>To receive any announcements from the Chairman.</p>	
<p>6 Wessex Internet Presentation</p> <p>To receive a presentation from Wessex Internet on the availability of superfast fixed-wireless technology to deliver Internet speeds of up to 50 Mb/s wirelessly to over 80 rural communities across North Dorset and South West Wiltshire.</p>	6.40pm
<p>7 Area Board Priorities and Projects for 2016/17 (Pages 13 - 28)</p> <p>The Community Engagement Manager will provide an update on the attached Area Board Projects and Priorities table, as attached.</p> <p>The Area Board would like you to have your say on ideas for future Projects and Priorities in to us by following the link: https://www.surveymonkey.com/r/SXYQ8ZF</p> <p>These results will then be shared at the meeting, where the Board will make their final decision on what to support for 2016/17.</p> <p><i>Officer: Steve Harris</i></p>	7.05pm
<p>8 Magna Carta Celebration Highlights</p> <p>To look back at the highlights of the Magna Carta Celebrations and to thank those involved with the production of the Baron and Banner, which will be on display at the meeting.</p>	7.25pm

9	<p>Partner and Community Updates (<i>Pages 29 - 42</i>)</p> <p>To receive any verbal updates from Partners and Community Groups present, including:</p> <ul style="list-style-type: none"> • Police – Neighbourhood Teams • Fire & Rescue • Youth - LYN <p>To note the following written updates attached to the agenda:</p> <ol style="list-style-type: none"> a) Police (to follow) b) Fire (June & July updates) c) Wilton Town Team Minutes d) Wiltshire Council Items for Information e) Consultations - to take part and for further information, visit the consultation portal: http://www.wiltshire.gov.uk/council/consultations.htm <p><i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</i></p>	7.35pm
10	<p>Community Asset Transfer - Sheep Fair Field, Wilton (<i>Pages 43 - 52</i>)</p> <p>To consider a Community Asset Transfer of land known as Sheep fair Field in Wilton, to Wilton Town Council, as per the attached report.</p>	7.50pm
11	<p>Tisbury Community Campus Update</p> <p>To receive an update from the Chairman of the Tisbury Campus Shadow Community Operations Board (SCOB); Councillor Tony Deane.</p>	8.00pm
12	<p>Community Area Transport Group (CATG) Update</p> <p>To receive an update from the Chairman of the group following their meeting held on Monday 20 July 2015 and to consider any recommendations for funding arising from that meeting.</p> <p>A report will be circulated at the meeting.</p> <p><i>Councillor Tony Deane.</i></p>	8.05pm

13 **Area Board Funding** (Pages 53 - 68)

8.10pm

Community Area Grants

The Board members will consider 3 applications for funding from the Community Area Grants Scheme:

- Netherhampton Parish Council - £880 towards a playground boundary hedge.
- Chilmark Playground Management Committee – £532 towards new playground safety surface.
- Ebbesbourne Wake Village Hall Management Committee - £4,940 towards a disabled access WC and refurbishment of existing toilets.
-

14 **Issues System Update** (Pages 69 - 72)

8.25pm

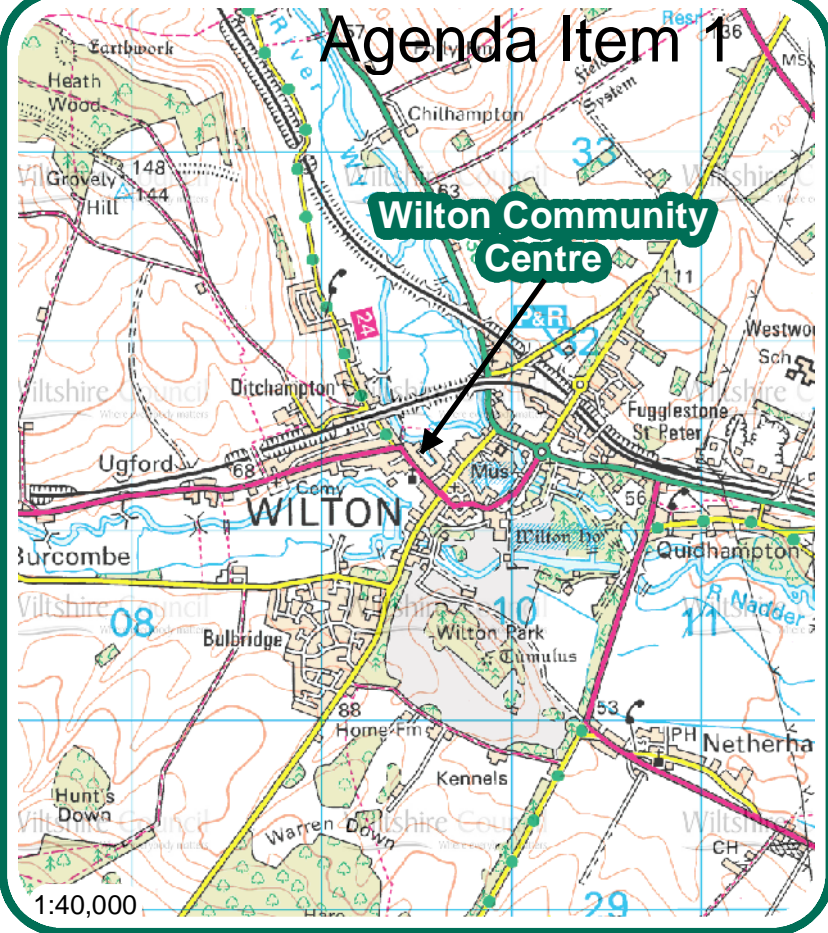
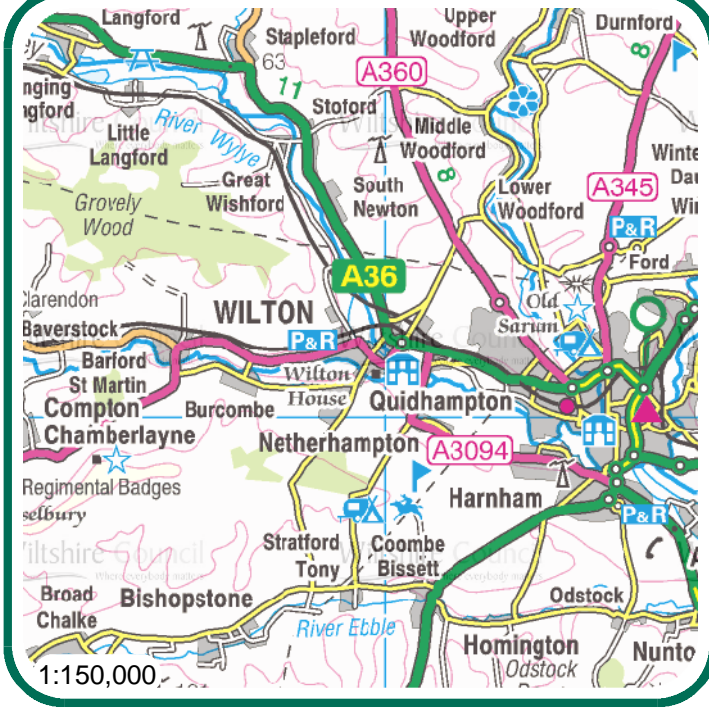
To note the table of current Issues on the system, as detailed in the attached report, and to consider the recommendation to close the issues as marked in green on the report.

15 **Close**

8.30pm

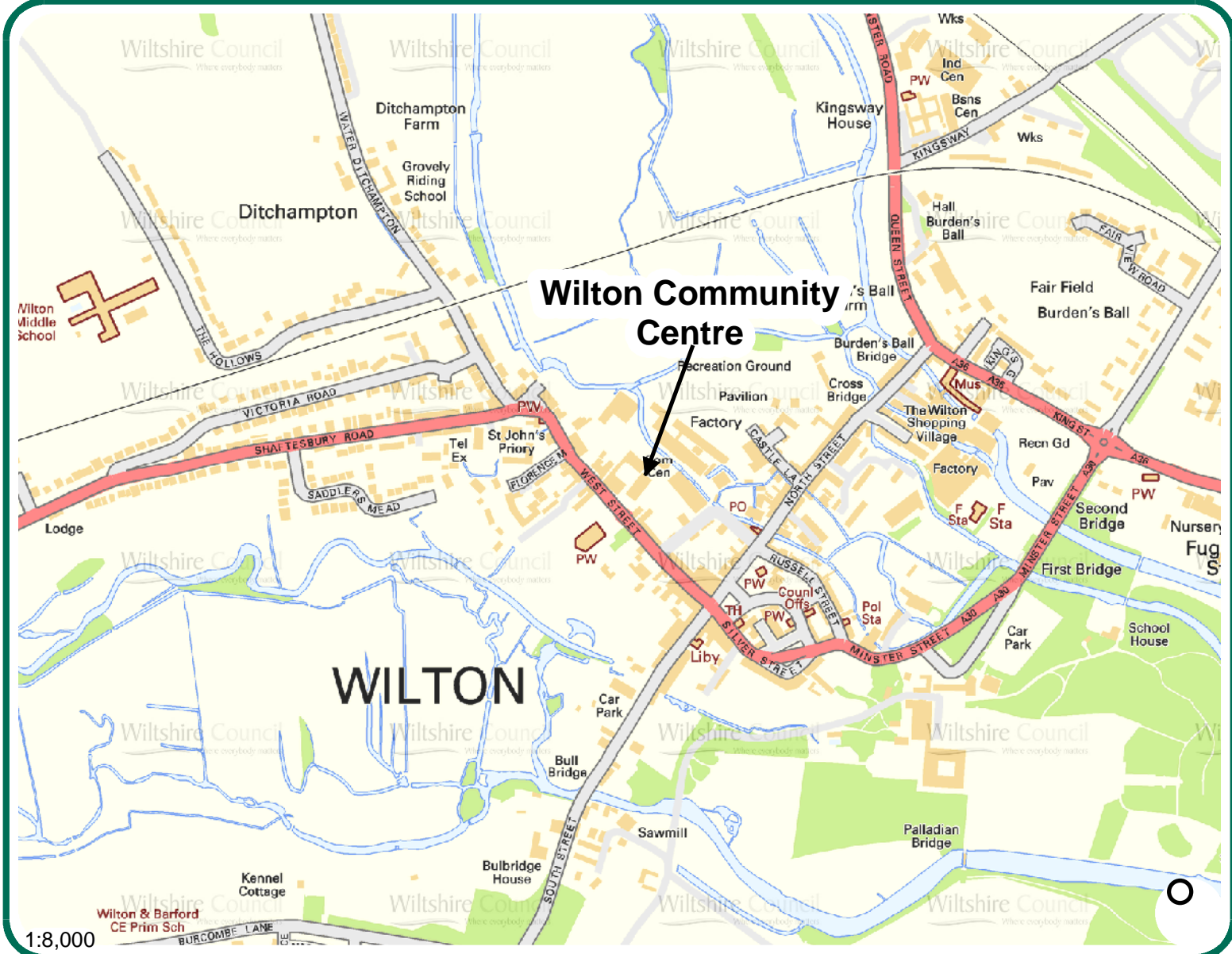
The next meeting of the Board is on Wednesday, 7 October 2015, 6.30pm at Dinton Village Hall.

Future Meeting Dates 2015
Wednesday's at 6.30pm (refreshments from 6.00pm)
9 December 2015
3 February 2016
23 March 2016
1 June 2016
27 July 2016
5 October 2016
7 December 2016
1 February 2017
22 March 2017



Wilton Community Centre
West Street
Wilton
Wiltshire
SP2 0DG

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Dinton Village Hall,
Date: 3 June 2015
Start Time: 2.30 pm
Finish Time: 5.00 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560
or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and
Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Robin Townsend, Associate Director, Corporate Office
Nicola Gregson, Head of Commissioning - OP/PSI
David Bowater, Corporate Support Manager

Town and Parish Councillors

Dinton Parish Council – C Smith
Fovant Parish Council – N Jones
Hindon Parish Council – J Caughy
West Tisbury Parish Council – A Lacey
Wilton Town Council – P Matthews

Partners

Wiltshire Fire and Rescue Service – Graham Weller & Mike Franklin
Wiltshire CCG – Emma Smith
Alzheimers Society – David Burton
Community First – Ann Marie Deane & Val O'Keefe

Total in attendance: 35

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Themed Event Focusing on Services for Older People</u></p> <p>Steve Harris, Community Area Manager welcomed everyone to the special themed event of the South West Wiltshire Area Board, focusing on Services for Older People.</p> <p>David Bowater, Corporate Support Manager, gave an introduction to the draft Health and Wellbeing Strategy 2015-18, which had been circulated at the event. The aim was for everyone in Wiltshire to live healthy lives and to have the support they needed as individuals.</p> <p>It was recognised that preventative activities were critically important. When people get ill, the NHS and Social Care services needed to work together seamlessly to change the way health and care services were delivered in Wiltshire.</p> <p>Integrated care teams were a key part of the Health and Wellbeing Strategy. There would be a phased approach, including:</p> <p><u>2015</u></p> <ul style="list-style-type: none"> • Develop housing strategy • Update obesity strategy • Implement child poverty strategy <p><u>2016</u></p> <ul style="list-style-type: none"> • New suicide and self-harm strategy • Update falls and bones strategy <p><u>2017</u></p> <ul style="list-style-type: none"> • Revise early help strategy <p>Feedback on the Draft Health and Wellbeing Strategy was sought, people could fill in a copy of the feedback form circulated at the meeting, paper copies could also be obtained by contacting David Bowater 01225 713978 David.Bowater@wiltshire.gov.uk</p> <p>Download a copy of the draft strategy at: www.wiltshire.gov.uk or www.wiltshire.nhs.uk</p> <p><u>Workshop</u></p> <p>Nicola Gregson, Head of Commissioning for Older People Care, Support and Accommodation opened the workshop which was aimed at finding out from older people what they thought about the services there were in their communities, to enable older people to stay at home.</p>

	<p>Because so many older people were unaware of what services were out there, a booklet had been produced called 'Life is for Living' containing a whole range of useful information. Copies of the booklet were circulated at the meeting.</p> <p>People were asked to split into groups around three tables, where they were able to discuss the following questions in their groups:</p> <ul style="list-style-type: none"> • What do you like doing? • What would you like to do and what's stopping you from doing what you would like to do? • Who do you think would be a good older people's champion? • Who do you think would be a good carer's champion? <p>Following discussion, the groups were asked to feedback a couple of key answers each. Nicola compiled a list of these which would be used to produce a report on priorities for the area and what steps were proposed to make them happen. The report and any nominations for Champions would be presented to the Area Board.</p> <p><u>Question</u></p> <p>The Chairman commented that it was very well identifying older people in the community who they felt had problems, but how do you know if those people were already receiving assistance, if they were living in isolation?</p> <p>There was a programme running at present where GP's were identifying people with early signs of dementia. Wiltshire Council and dementia friendly communities were finding ways to have the conversation with vulnerable people in the community.</p> <p>Cllr Deane added that the Good Neighbour Scheme was a valuable asset for the community, but who should they report back to and how do we then feedback to them that something has been done.</p> <p>He added that it was important for the carers to be located near the clients rather than having to travel from Swindon to Tisbury to give care to someone.</p>
2	<p><u>Welcome to the Area Board Meeting</u></p> <p>Following a short break for refreshments, the Board reconvened for the second part of the meeting, to deal with Area Board business.</p> <p>The outgoing Chairman, Cllr George Jeans thanked all of the other Board members for the opportunity to be Chairman for the last year.</p>
3	<p><u>To Elect a Chairman for 2015/16</u></p> <p>The Community Area Manager, Steve Harris opened the meeting and called for</p>

	<p>nominations for Chairman for 2015/16.</p> <p><u>Decision</u> Councillor Peter Edge was elected as Chairman of South West Wiltshire Area Board for 2015/16.</p> <p>Cllr Edge took the Chair.</p>
4	<p><u>To Elect a Vice Chairman for 2015/16</u></p> <p>The Chairman, Cllr Edge called for nominations for Vice Chairman for 2015/16.</p> <p><u>Decision</u> Cllr Tony Deane was elected as Vice Chairman of the South West Wiltshire Area Board for 2015/16.</p>
5	<p><u>Nominations to Outside Bodies and Working Groups for 2015/16</u></p> <p>The Board noted the report attached to the agenda, and considered the recommendations of representatives to Outside Bodies and Working Groups as detailed in the papers.</p> <p><u>Decision</u> The South West Wiltshire Area Board, subject to the amendments below, agreed to:</p> <ol style="list-style-type: none"> a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b. Reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C. <p>Amendments:</p> <p>The office of the AONB had now changed, and was in Wimbourne and not Cranbourne as detailed.</p> <p>Cllr Jose Green should be listed as the second member on the AONB along with Cllr Wayman.</p>
6	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Inspector David Minty – Police • Diana Atkins – Swallowcliffe PC

7	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
8	<p><u>Minutes and Matters Arising</u></p> <p>The minutes of the previous meeting held on Wednesday 25 March 2015, were agreed as a correct record and signed by the Chairman.</p> <p>There were no matters arising.</p>
9	<p><u>Chairman's Announcements</u></p> <p><u>Street Lighting switch off</u> The Chairman read out the Wiltshire Council update regarding the switching off of Street Lighting. This would include lights in the Wilton community area during 12.00 midnight to 5.30am from 1 July 2015.</p> <p>It was felt that this tranche of the scheme had been imposed without any prior consultation.</p> <p><u>Decision</u> The South West Wiltshire Area Board supported Cllr Edge's request that no lighting should be switched off until the Local Councillor and the Town/Parish Council concerned was consulted on the proposals.</p> <p>A copy of the update is attached to these minutes.</p> <p><u>Broadband Update and Defibrillator Training</u> The Board had recently held an event on 8 June where 71 people were in attendance, to provide an update on the current broadband rollout situation for the area. Following that, a Defibrillator training session took place, where 24 people completed defibrillator session.</p> <p><u>Magna Carta</u> The 800th Anniversary of the signing of the Magna Carta would be celebrated on Monday 15 June 2015, with a pageant. This would start in the Market Square and working round to the Salisbury Cathedral.</p> <p><u>Area Board Plaques</u> The Board now had plaques for significant Community Area Grant Projects, which could be mounted outside to recognise the funding awarded by the Board. Any previously awarded schemes wishing to have a plaque, should contact the Community Area Manager.</p> <p><u>Mere Town Council</u> Cllr Jeans informed the board that Mere had moved from being a parish council to a town council.</p>

10	<p><u>The Big Pledge - Make a Difference Campaign</u></p> <p>The Community Area Manager explained that the Big Pledge had returned in 2015 with the theme 'make a difference' and 12 pledges that people could make as an individual, a group, a business or a community. Wiltshire's Big Pledge was a county-wide campaign endorsed by Wiltshire Council's Legacy Board.</p> <p>It is part of the ongoing work to encourage Wiltshire residents to lead healthier and more active lives. The campaign aimed to make a difference to an individual's health and wellbeing; and make a difference in the local community Wiltshire's Big Pledge challenges people to get healthy, volunteer, or make a positive change in 2015.</p> <p>The twelve pledges are:</p> <ul style="list-style-type: none"> • Make a difference to my health and wellbeing. • Take the sugar swap challenge and reduce my sugar intake for 21 days. • Be sun aware and protect my skin during May to September. • Eat a rainbow by increasing my fruit and vegetable intake to at least five a day for 30 days or more. • Get active by increasing my physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge. • Stop smoking for 30 days. • Be alcohol aware by having at least two or three alcohol free days a week. • Improve my wellbeing by taking time out to do something I enjoy at least three times a week. • Volunteer at least once a month from May to September. • Do charity fundraising for a local cause. • Do acts of kindness by helping someone in my neighbourhood during May to September. • Get my community active by encouraging people I know to do more physical activity. • Be dementia friendly and become a dementia friend. <p>The Chairman added that last year he raised money for the Stars Appeal at the hospital by walking the Grand Canyon, raising £4,300.</p> <p>Steve would circulate the information to specific groups to try and gain interest in the scheme. The Board members would also discuss possible options for and Area Board pledge, and feed back any ideas at a future Board meeting.</p>
11	<p><u>Partner and Community Updates</u></p> <p>The Board received the following verbal updates:</p> <p><u>Police</u></p> <p>No one was in attendance to provide an update. A paper copy of the Wilton</p>

update was circulated at the meeting.

Question

A comment was received from Wilton Town Cllr Phil Matthews, relating to a concern about the way the Police were being stretched. The cost of taking people to the police custody suite in Melksham was increasing the cost. He also spoke of two incidents of concern:

- One where a person could not get to Melksham to book in as part of his bail conditions, because he had no money for travel. So he went to Bourne Hill and was then arrested for breaking his bail conditions.
- The other where it had taken Police 45 minutes to respond to an incident in Salisbury.

Inspector Minty was not in attendance to respond to these comments.

Fire & Rescue – Mike Franklin

Mike introduced his colleague Graham Weller to the Board. The written fire update was circulated at the meeting and attached to these minutes.

Work was progressing to merge the Dorset and Wiltshire Services. There were currently two Safe Wise Centres, in Bournemouth and Weymouth. It was hoped that a third would be built in the North of Wiltshire.

Charles Smith, Dinton Parish Council, reported back that since the last meeting where he mentioned that no action had taken place following him completing a home safety check card, he had now been visited by an Officer who had provided a really good service. An additional smoke alarm had also been fitted in his home free of charge.

The following written updates and information were attached to the agenda:

- a) WC Consultations (follow link):
<http://www.wiltshire.gov.uk/council/consultations.htm>
- b) Wiltshire Council Items for Information - Consultation on the Joint Health and Wellbeing Strategy.
- c) Wilton Town Team minutes
- d) Area Board Project and Priority – Rights of Way

Cllr Jose Green added that the Rights of Way project was really starting to see progress after CRPE joined the scheme. They had agreed to put funding in to promote their membership and were contributing towards the plaques which were at the design stage.

12	<p><u>Nadder Community Campus Update</u></p> <p>Cllr Tony Deane, Chairman of the Community Operations Board (COB) gave an update. The next COB meeting was scheduled for later that day, where the Cabinet Member for Campuses and the Associate Director would be attending.</p> <p>The works were 2 – 4 weeks behind schedule due to asbestos on site. It was hoped that the Campus would open in spring 2016.</p> <p>The contractor had now been signed and the project had now moved on to the governance, of how the campus would be run in nine months time to become a business.</p>																
13	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>Cllr Tony Deane, Chairman of the CATG gave an update. The CATG budget allocated to the Board for 2015/16 was £17,079.</p> <p>At the next CATG meeting, the possibility of the £127,000 Quidhampton to Netherhampton footpath scheme being put forward to the Substantive Scheme at the Council would be discussed. Details of this would be fed back at the next Board meeting.</p> <p>The Brook Hill scheme had not been put forward for the substantive scheme. It would also be discussed at the next CATG as it was felt that £57,000 would use a lot of funding for something which had such low safety issues.</p> <p>The Board considered the CATG recommendations for funding as detailed in the report.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to allocate £5,000 of funding to the CATG projects as detailed below:</p> <table border="1" data-bbox="336 1507 1479 1848"> <thead> <tr> <th data-bbox="336 1507 790 1693">Scheme</th> <th data-bbox="790 1507 949 1693">Estimated Total Cost</th> <th data-bbox="949 1507 1093 1693">Amount Allocated by CATG</th> <th data-bbox="1093 1507 1479 1693">Notes and Actions Required</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1693 790 1771">20mph assessment in Quidhampton</td> <td data-bbox="790 1693 949 1771">£2,500</td> <td data-bbox="949 1693 1093 1771">£2,500</td> <td data-bbox="1093 1693 1479 1771"></td> </tr> <tr> <td data-bbox="336 1771 790 1809">20mph assessment in Fovant</td> <td data-bbox="790 1771 949 1809">£2,500</td> <td data-bbox="949 1771 1093 1809">£2,500</td> <td data-bbox="1093 1771 1479 1809"></td> </tr> <tr> <td data-bbox="336 1809 790 1848">Total</td> <td data-bbox="790 1809 949 1848">£5,000</td> <td data-bbox="949 1809 1093 1848">£5,000</td> <td data-bbox="1093 1809 1479 1848"></td> </tr> </tbody> </table>	Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required	20mph assessment in Quidhampton	£2,500	£2,500		20mph assessment in Fovant	£2,500	£2,500		Total	£5,000	£5,000	
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Total	£5,000	£5,000															
14	<u>Area Board Funding</u>																

	<p>The Board considered one application for funding from the Community Area Grants Scheme for 2015/16, as detailed in the report.</p> <p>The applicant was invited to speak in support of the project. Following discussion the Board voted on the application.</p> <p>Decision Fovant Village Hall Management Committee was awarded £2,575 towards flood prevention works, with the condition that Fovant Parish Council contribute at least 10% of the project cost.</p> <p>Reason <i>The application met the Community Area Grant Criteria for 2015/16.</i></p>									
15	<p><u>Local Youth Network (LYN)</u></p> <p>The Board considered two Youth Grant applications from the Positive Activities Budget for 2015/16, as detailed in the report attached to the agenda.</p> <p>Decision The South West Wiltshire Area Board awarded £4,711 of funding from the 2015/16 Youth Funding budget, as detailed below:</p> <table border="1" data-bbox="336 1037 1477 1346"> <thead> <tr> <th><i>Applicant</i></th> <th><i>Amount requested</i></th> <th><i>LYN Management Group recommendation</i></th> </tr> </thead> <tbody> <tr> <td>Tisbury Parish Council</td> <td>£4,189</td> <td><i>Award £4,189 with the condition that any outstanding funding is returned if the same service is taken on by another provider in due course.</i></td> </tr> <tr> <td>Kilmington and Stourton Cricket Club</td> <td>£522</td> <td><i>Award £522</i></td> </tr> </tbody> </table> <p>The Board also considered the proposal to commit funding to a project which would procure Youth Services for the South West Wiltshire Community Areas, as detailed in the attached report.</p> <p>Decision The South West Wiltshire Area Board allocated up to £60,000 of the South West Wiltshire Local Youth Network funds to procure a service that meets the specification listed in the report, over a two year period.</p>	<i>Applicant</i>	<i>Amount requested</i>	<i>LYN Management Group recommendation</i>	Tisbury Parish Council	£4,189	<i>Award £4,189 with the condition that any outstanding funding is returned if the same service is taken on by another provider in due course.</i>	Kilmington and Stourton Cricket Club	£522	<i>Award £522</i>
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16	<p><u>Issues System Update</u></p> <p>The Board noted the update attached to the agenda and considered the recommendations to close the issues marked in green.</p> <p>Question Issue 2152 – Roundall had still not yet been paved on the road. Could this be chased up. Answer: The CAM would chase the works up and report back.</p>									

	<p><u>Decision</u> The South West Wiltshire Area Board agreed to close issues, 3686, 3810 and 3978.</p>
17	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 29 July 2015, 6.30pm at Wilton Community Centre.</p>

South West Wiltshire Area Board - Priorities and Projects 2015/16

UPDATE

Priority set through JSA event	Theme	Latest update (15 July 2015)	Area Board Project?	Lead Councillor	Funding committed	Brief outline
Lack of transport to outlying villages and threat to current transport provision	Children and young people	Area Board members have secured agreement by WC Fleet team for use of minibuses previously used by Wiltshire Council youth workers to continue for future youth activities in the community, and are in process of being trained to drive minibuses themselves.				
Changes in youth service could result in loss of important skills, relationships and leadership	Children and young people	Local Youth Network management group established, with aim of setting priorities into the future. Community Youth Officer has also launched three 'ChatLYNs', one for each community area. Maintaining contact and communication with existing youth activity providers in the community. Specific youth grant funding now available through Area Board.	Delivery of local youth work	Cllr Wayman	Up to £60,000 (LYN funding) (2015/16)	Funds allocated to procure 2-year service according to specification as agreed by SWW Local Youth Network Management Group.
Improve the number of first aid trained people in Towns and Villages and access to lifesaving equipment such as community defibrillators.	Community safety	New community-led first aid training initiative being piloted in Teffont. Community Area Manager is liaising with group to encourage scheme to be rolled out across community areas. Public defibrillators already available in Mere. Tisbury and Wilton have explored the possibility but currently rely on first responders. Berwick St John also interested in starting training scheme for key identified people in parish. Area Board project proposal funding agreed at AB meetings on 10.12.14 and 4.2.15.	Local first aid project	Cllr Green	£3,450 (2014/15)	Four essential first aid training sessions took place in April 2015, with over 40 attendees. Defibrillator demonstration event took place in June 2015, 24 people attended. Further sessions to be arranged for autumn 2015.

Development of cultural activities for young and older generations to do together instead of by specific age ranges	Culture	Youth Advisory Group previously had this as their main priority, leading to an intergenerational quiz event and cricket fun day. Will be discussed with the newly formed Local Youth Network. The Area Board is also keen to engage local groups who want to link with the younger generation - approached by Tisbury bell-ringers who would like to offer a trial session for young people.	Inter-generational quiz event	Cllr Wayman	£415 (2013/14)	Event took place at Nadder Hall, Tisbury in June 2013 bringing together mixed-age teams for a social activity.
Better promotion of culture and arts activities to communities	Culture	Salisbury Museum and CC&WWD AONB linking up re. a Beaton walking route that will be added to 'Discover Chalke Valley' website. Exhibition launched on 23 May 2014 and ran until 19 Sept 2014. Widely promoted throughout community areas. Reviews in both local and national media have been very positive and exhibition is now set to be taken overseas.	Cecil Beaton exhibition	Cllr Deane	£5,000 (2013/14)	Supporting Salisbury museum by contributing towards the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area
		Pageant took place at Salisbury Cathedral on Monday 15 June 2015 as part of Magna Carta 800 years celebrations.	Magna Carter celebrations	Cllr Edge	£1,000 (2014/15)	Baron and banner created to take part in community pageant, representing South West Wiltshire.
Develop apprenticeship opportunities in the area.	Economy	Area Board has approached Balfour Beatty Living Places re. possible apprenticeship scheme in local highways team. Corporate aspiration for Tisbury Community Campus is that one third of 'staff' will be apprentices. Working with DEVELOP to explore, promote and encourage other apprenticeship opportunities in the area.				
Continuing support for businesses in the area	Economy	2 year funding project completed in Spring 2015. Business Chambers are able to apply for community area grants in future for suitable projects.	Joint working initiative with local business chambers/ association	Cllr Wayman	£42,000 (2012/13)	Series of projects and activities delivered over a two year transitional period, after which they expect to be financially self supporting.

		Websites now live, content continues to be added. Promotional campaign ongoing. www.discovernadder.org.uk and www.discoverchalkevalley.org.uk	Discover Chalke Valley and Discover Nadder	Cllr Wayman	£9,800 (2013/14)	Funding used to populate the sites which contain local walking/cycling/riding routes, details of local B&Bs, businesses, things to do etc.
		Business Incubation Units will be made available through Tisbury Community Campus. COB currently leading consultation for local people to provide input into how units are designed and what the offer(s) will be.				
Focus on education in the area to develop and improve skills required for the local jobs market and attract businesses.	Economy	Provision for education (further education and adult community courses) is an integral part of plans for Tisbury Community Campus. Currently liaising with Yeovil/Wiltshire College about potential future delivery.				
Make sure there is a balance between environmentally friendly building, affordability and housing density	Environment	Wilton Community Land Trust already well established and involved with Wilton Hill development.				
Area Board project	Environment	Finger post funding agreed for; Sedgehill & Semley, Broad Chalke, Mere, Swallowcliffe, Sutton Mandeville	Finger post funding	Cllr Deane	£4,000 (2014/15)	Parish and Town Councils able to make one application in the financial year for a replacement finger post, up to £550 can be requested (including £200 Highways fee for removing/re-inserting the post)

Keeping local facilities open to help social networks develop and to combat social isolation	Health and Wellbeing	Public Rights of Way Launch event held on 16 January 2014; 97 people attended. 'Stage 1' funding agreed by Area Board on 26 March 2014. 18 parishes have responded so far, providing an audit of local footpaths and setting local priorities. All who responded have been offered a scheme as part of Stage 1. See separate spreadsheets for progress report. Stage 2 funding agreed by the Area Board on 8.10.14, widening the types of schemes available.	Public Rights of Way Improvement Programme	Cllr Green	£7,500 (2013/14) + £7,500 (2014/15)	Joint initiative with Public Rights of Way team (WC) and local parishes/volunteers. To enhance the local rights of way through improving accessibility; schemes could include replacing stiles with kissing gates, new stiles, linking existing rights of way, new surfacing etc.
		Training for snow wardens and those using the tailgate spreaders took place in October 2014 to ensure pilot scheme is completely live for winter 2014. Final routes determined and salt to be delivered to agreed locations. Purchase of push-along devices complete, relevant Parish Councils have been contacted to arrange delivery. Master plan presented at Area Board meeting on 10.12.14	Community Winter Weather Response Scheme	Cllr Deane	£11,894 (2013/14) + £5,000 (CATG 2014/15)	6 tailgate spreaders and 10 push-along devices to be used in a strategic way to cover all of the parishes within the Mere, Tisbury and Wilton areas that do not have their own devices and do not already have roads/areas cleared by Wiltshire Council, in order to enable people to still access services in times of bad weather.

		Area Board grant funding to support local facilities - Bishopstone Village Hall awarded £1,400 on 4 June 2014 towards heat pump for hall. Quidhampton Village Hall awarded £600 on 4 June 2014 towards new kitchen equipment and £1,450 on 10 Dec 2014 towards refurbishment of toilets. Mere & District Railway Modellers awarded £2,000 on 4 June 2014 towards restoration of Mere Band Hut. Ebbesbourne Wake Village Hall awarded £2,864 on 25.3.15 towards audio/visual/hearing equipment and wi-fi. Fovant Village Hall awarded £2,575 on 3.6.15 for flood prevention works.				
Reaching out to older people who are isolated to provide community support and access to services.	Health and Wellbeing	Health Fair event took place on 8 October 2014. Special emphasis on showcasing local groups/organisations that promote social interaction and activity. Special Area Board meeting focussing on the needs of older people and carers took place on 3 June 2015. To be followed up with local events.				
		Local memory groups invited to promote their work at Health Fair event. Seven new Dementia Friends completed session in Mere on 5 November 2014. Dementia Awareness presentation to businesses in Wilton took place in March 2015 and in Tisbury in May 2015, leading to ten new Dementia Friends in Tisbury. Our Time project awarded community area grant of £4,500 on 23 July 2014 towards residency workshops for 65+.				
		Good Neighbours scheme invited to promote their work at Health Fair event. Local events advertised through community blogsite/newsletter.				

		Area Board funded project on 8 October 2014 to purchase plaques for grant recipients, to raise awareness of the grants scheme and engage more groups to come forward for funding.	Area Board plaques	Cllr Green	£2,300 (2014/15)	A supply of plaques that can be given to grant recipients, in order to provide a permanent feature that promotes the work of the board and encourages other groups to apply in future
		Digital Literacy scheme promoted and supported. Grant funding provided to enable internet provision in community buildings - South Newton Village Hall awarded £2,000 on 4 June 2014 towards digital equipment. Wilton Community Centre awarded £964 on 4 June 2014 towards wi-fi and equipment.				
Work with the council and housing associations to encourage more developments in villages per se to protect rural services that will disappear unless more people live in our villages	Housing	Area Board members holding regular briefings with Housing officers to progress new build bungalow schemes in local communities, as part of Council housing new build programme.				
Improve transportation and parking links across the community in order that people can access facilities and opportunities	Leisure	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future. Parking has been carefully considered for new campus in Tisbury, which will include an improved leisure facility.				
Maintain and enhance public and community transport services especially for the elderly	Transport	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future.				

Need to establish greater control over the flow of HGV and agricultural traffic on all routes.	Transport	Tollard Royal Parish Council recently started Lorry Watch scheme. Cllr Deane has been liaising with highways team to address the impact of road closure at Melbury Abbas. Large vehicles using Dennis Lane instead of the A350; matter raised with colleagues from Dorset at Wessex Cross Border Working Group on 20.11.14. Issue discussed at CATG on 9.3.15.				
More innovative and sustainable forms of community transport to help people access services, activities and jobs	Our Community	Cllr Deane in discussions with Tisbus about how the Area Board can best provide support into the future.				

South West Wiltshire Area Board - Public Rights of Way Improvement Programme
MERE COMMUNITY AREA

Parish	Audit(s) returned?	Work completed	Work planned / proposed
East Knoyle	✓		
Kilmington			
Mere	✓		RoW proposal - Clearance and improvement of surface around bridge on Footpath 20 & look at ways of funding surfacing ideas suggested for Footpath 22. Install 2 kissing gates on Footpath 24 and Footpath 29. Work planned - Bridge replacement work planned for the spring/summer
Sedgehill & Semley	✓	March/April 2014 - 7 stiles and 2 bridges installed on footpath 1 with support by SW Ramblers. Seeds4Success cleared vegetation on pathway 2 and replanted finger posts on pathways 5 and 7. May 2014 4 stiles and a bridge installed, and vegetation cleared, on footpath 13. Support provided by Seeds4Success. Aug 2014 - Footpath 13 project completed, new stile and bridge installed.	RoW proposal - Install several stiles and small bridges on Footpath 1. Install several stiles and small bridges on Footpath 13. Upgrade stiles with gates on Footpath 32. Works planned for June 2015 - install new bridges and stiles on FP40 with rambler volunteers
Stourton w/Gasper			
West Knoyle			
Zeals			

South West Wiltshire Area Board - Public Rights of Way Improvement Programme
TISBURY COMMUNITY AREA

Parish	Audit(s) returned?	Work completed	Work planned / proposed
Ansty	✓	Sept 2014 - Vegetation cleared, stile replaced with gate and causeway built out of railway sleepers on footpath 11. Mar 2015 - 3 Stile replacements on fp 10, 11, 12. May 2015 - Our contractor working with local volunteer to improve 5 stiles in the parish	RoW proposal - Improve access to Turners copse by replacing stiles with gates on Footpaths 10, 11, 12 and 15. Improve drainage and install a sleeper causeway where the paths converge on the road. Work planned - Our contractor to work with local volunteers over the summer to complete further stile upgrade work.
Berwick St John	✓		RoW proposal - Upgrade stiles to gates on Footpaths 3, 4 and 6.
Berwick St Leonard			
Chicklade			
Chilmark	✓	Feb 2015 - Footpath 1 surface improved with stone as a linking path to school. Footpath 3 stile replaced by kissing gate next to church.	Co-ordinator has suggested amendments to RoW proposal - Footpath 1 improved as a linking path to school. Footpath 3 stile to be replaced by kissing gate.
Donhead St Andrew	✓		RoW proposal - 2 kissing gates required on Footpath 6. 1 kissing gate required in Footpath 7.
Donhead St Mary			
Fonthill Bishop			
Fonthill Gifford	✓		RoW proposal - Replace 3 stiles with gates on Footpath 2.
Fovant	✓		RoW proposal - Install kissing gate on Footpath 1 to complete set.
Hindon	✓		RoW proposal - Replace stile with wooden kissing gate on Footpath 1. Have met with local volunteers to look at potential improvements.
Sutton Mandeville	✓	Apr 2015 - 2 stiles replaced with gates on SMAN28. June 2015 - old stone pack horse bridge cleared near Ham Cross.	Work planned - to replace 3 gates on SMAN28 & SMAN5 during the spring/summer
Swallowcliffe	✓	June 2014 - 3 stiles on Footpath 13 replaced with kissing gates.	RoW proposal - Replace 2 stiles with kissing gates and possibly a third one at the junction with the A30 on Footpath 13.
Tisbury	✓	Oct 14 - 3 stiles replaced with gates on TISB62 Jan 15 - 1 stile replaced with kissing gate on TISB24 and two stiles replaced of TISB29. June 2015 - Clearance work on TISB10 and TISB31.	RoW proposal - Replace 3 stiles on Footpath 24. Replace 3 stiles on Footpath 17. Improve drainage and surface on Bridleway 42.
Tollard Royal			

West Tisbury	✓	<p>July 2014 - 5 stiles on Footpath 2 replaced by the metal pedestrian gates and sweet chestnut enclosures, plus a flight of steps. 2 gates and more steps installed on Footpath 8. Feb / Mar 2015 - 6 stiles and a sleeper bridge replaced with gates around Hatch on West Tisbury footpaths 3, 4, 6, 13</p>	<p>Upgrade a series of stiles with gates on Footpath 2. Work planned for August 2015 - West Tisbury bri 11- re aligning field gate and adding bridlegate, also a new sleeper footbridge alongside ford. Agreed with land owner</p>
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South West Wiltshire Area Board - Public Rights of Way Improvement Programme
WILTON COMMUNITY AREA

Parish	Audit(s) returned?	Work completed	Work planned / proposed
Alvediston			
Barford St Martin			
Bishopstone	✓	May 2014 - new kissing gate installed to replace stile on footpath 31. http://bit.ly/1p4z1iL . October 2014 - wooden kissing gate installed to replace stile on Faulston Lane.	RoW proposal - Construct new steps and two stiles on Footpath 31. Replace a one stile with a gate and erect signpost on Footpath 13. Replace 3 stiles with kissing gates on Footpath 15. <i>Work planned to install 2 kissing gates in Aug/Sept 2014.</i>
Bowerchalke	✓	June 2014 - two kissing gates installed on footpath 3.	RoW proposal - Upgrade stiles to gates on Footpath 13 and clear back vegetation. Install Bridle gates next to field gates on Bridleway 17. Repair stiles on Footpath 8.
Broad Chalke			
Burcombe			
Compton Chamberlayne			
Dinton	✓		RoW proposal - Replace wooden kissing gate in church yard on Footpath 2. Install kissing gate on Footpath 5 at Manor Farm. Replace stiles with gates on Footpath 3.
Ebbesbourne Wake			
Netherhampton			
Quidhampton			
South Newton			
Stratford Toney	✓		RoW proposal - Install kissing gates on Footpath 22A and clearance of Bridleway 21.
Teffont	✓		Parish Council keen to undertake waymarking of paths following audit, RoW team to provide waymarks.
Wilton	✓		Investigate possible kissing gate for Footpath 11.

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Briefing report for Salisbury; Southern Wilts and South West Wilts Community Area Boards - June 2015

Overnight operation to put Barons' trail into place

As Salisbury woke to find a trail of painted medieval Barons dotted around the city, volunteers were recovering from an overnight operation to put them all in place.

The team, drawn from Wiltshire Fire & Rescue Service, the charity SERVE ON, which is based at Salisbury fire station, and Princes Trust Team 8, spent the night of 11 June moving the 25 Baron sculptures to their locations. Earlier in the week, the team prepared the Barons by preparing the concrete plinths and adding the appropriate plaques.

This logistical support has been vital to the Barons' Charter Trail, an initiative organised by the Trussell Trust, Wild in Art and Salisbury Cathedral to celebrate the 800th anniversary of Magna Carta.

In return for all the support given to the project, the Fire & Rescue Service has been granted its own Baron, which is now on display at Salisbury fire station. 'Baron Button' is named for the national Push The Button campaign that promotes the importance of working smoke alarms, and has been painted by local artist, illustrator and designer.rn.

For more on the trail, visit www.thebaronscharter.org.uk

New Legislation – Private Landlords

Wilts FRS have commenced a new project involving private landlords. New laws will require the fitting of smoke alarms on every level in the rental property. If there is a solid fuel appliance in the property then a C0 alarm must also be fitted.

This new legislation comes into place on the 1st of October 2015 and the Government has provided funding to every Fire & Rescue Service to enable restricted numbers of smoke and C0 alarms to be issued on a 'first come' basis free to Private landlords who meet the requirements. The alarms can be collected from Swindon; Trowbridge and Salisbury Fire Stations. Landlords will need to complete the form on our website where other information regarding collection can be found at www.wiltshire.gov.uk . The forms need to be completed prior to collecting the alarms.

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Combination News

This month will see another significant step on the road to combination, with the first full meeting of the new Shadow Fire Authority on 23 June. With just nine months before the new Dorset and Wiltshire Fire & Rescue Service comes into being, staff at both existing FRSs are busy developing structures, policies, procedures and systems.

Six work streams have been established to direct this work, focusing on:

- Governance
- Strategic and organisational development
- Safety centre, strategic hub and Joint Command and Control Centre (JCCC)
- Service delivery and operational assets
- People and organisational design
- ICT and information management

One of the outcomes from the combination will be the construction of a safety centre in Swindon on a site yet to be decided by the Fire Authority. The resources for this project have come from the Government transformation fund and will provide a Safety Centre for the people of Wiltshire. This will be a long term project and at the moment I cannot give any more detail but if you wish to look at the educational and community facilities offered by these types of premises in Dorset please take a look at www.Streetwise.org.uk.

Michael FRANKLIN.
Partnerships & Community Engagement Manager
June 2015



Wiltshire Fire & Rescue Service briefing for Salisbury; Southern Wilts and South West Wilts Community Area Boards - July 2015

The aim of this article; which is one in a series, is to provide a benchmark of information to allow you to understand the changes which are occurring in the local fire service.

For various reasons Wiltshire FRS managers do not see your area the same way you or our partners might. I hope this first article helps explain this,

The fire service map of Wiltshire looks like this.



Six communities, comprising 4 stations, each 'community' run by a Station Manager. This recently changed from 9 communities to release more managers to work on the Dorset & Wiltshire FRS's combination.

Our boundaries do not match Community Area Boards or other divisions.

For example what we think of as our 'station grounds' is very different from the Community Area Board areas.

Our areas are defined by historically which fire station would arrive first. This is now out of date but still helps us decide which station or community is responsible for the work which needs doing.

What we do:

Prevention, Protection, Response

We aim to work with you and our partners to prevent fires and other emergencies from happening, help people protect themselves if they do happen, and to respond quickly with rescues and firefighting when all else has failed.

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People, Property, Environment

Saving lives is our core aim but we also work to protect property and the environment.

It is no wonder we seem to turn up everywhere.

This series of articles is mostly about the people who work at stations (because that is what I do) but we have other staff, such as Mike Franklin and Graham Weller, that do nothing but promote



prevention; protection, partnership working and community engagement. They are much more reliable when attending pre-planned events and meetings because they don't have to drop everything to attend emergencies!

How do the stations do that?

To provide the best service possible within our financial limits we have several ways of staffing our stations.

We have about 500 fire fighting staff trained to attend incidents with about 200 on duty at any one time.

When not attending incidents or training they support Prevention and Protection work.

- Some stations are staffed 24hrs a day 7 days a week. They can maintain more specialist skills, respond quickly day or night and can carry out prevention and protection work whenever it is needed.
- Some stations are staffed during the day 7 days a week. They can maintain more specialist skills, respond quickly during the day and carry out prevention and protection work during the day.
- Some stations include staff who work during office hours Monday to Friday. Work by these staff concentrates on Prevention and Protection work
- All except one station in Wiltshire relies for some or its entire staff on people with other jobs who respond from home or work. This 'On Call' system is very cost effective but means that they are slower to respond and not available to carry out as much prevention and protection work. It is also increasingly difficult to find people to do this type of emergency response.

In the 'community of fire stations' covering the Salisbury; Wilton, Mere and Tisbury areas there are three stations with On Call staff and one station staffed 24 hours a day with additional On Call staffing available when required.

New Legislation – Private Landlords

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This new legislation comes into place on the 1st of October 2015 and the Government has provided funding to every Fire & Rescue Service to enable restricted numbers of smoke and CO alarms to be issued on a 'first come' basis free to Private landlords who meet the requirements. The alarms can be collected from Swindon; Trowbridge and Salisbury Fire Stations. Landlords will need to complete the form on our website where other information regarding collection can be found at www.wiltshirefire.gov.uk . The forms need to be completed prior to collecting the alarms.

Combination News

The first full meeting of the new Shadow Fire Authority took place on 23 June. With just nine months before the new Dorset and Wiltshire Fire & Rescue Service comes into being, staff at both existing FRSs are busy developing structures, policies, procedures and systems.

One of the outcomes from the combination will be the construction of a safety centre in the Swindon area on a site yet to be decided by the Fire Authority. The resources for this project have come from the Government transformation fund and will provide a Safety Centre for the people of Wiltshire. This will be a long term project and at the moment I cannot give any more detail but if you wish to look at the educational and community facilities offered by these types of premises in Dorset please take a look at www.Streetwise.org.uk

It has also been agreed to site the new Dorset & Wilts FRS HQ strategic hub in the Wiltshire Councils Community Campus the Five Rivers centre, Salisbury. This hub will accommodate the Chief Fire Officer and his senior management team and will have conference and meeting room facilities together with work places for other members of staff.

Water for fire fighting:

A recent fire in a rural location caused a Parish Council to question the FRS ability to fight fire with reduced mains water pressure or a lack of water. The following it is hoped will reassure communities.

In the event of a fire within a location suffering from low water pressure or lack of water supplies, the Fire Service would adopt the following:

Each Fire appliance carries approx. 1800ltrs of water - enough to easily tackle a fire in a domestic property.

In the event of additional water being required at a larger incident, this can be provided in a number of ways – one is the use of Hydrants to augment the supply, locations of which are

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electronically stored on our mobile data terminals. If these are of low pressure, a request can be made to the appropriate water board to increase the pressure for emergency purposes. For some industrial units, the operation of a meter bypass will also increase the flow as it is not restricted to going through the meter.

Additionally, we may request additional Fire appliances to attend and also have dedicated water carriers which provide 9000ltrs of water each. This water can be “dumped” in dams and then ferry back and forth to refill as demand requires.

In addition to all of this, each appliance has the ability to lift water from other sources such as ponds/pools/pits/rivers/lakes etc. in the event of not being able to get the appliance near these sources; there are portable pumps available to manually carry to these locations.

Community Fire Safety information:

Wilts FRS staff will be attending Salisbury Market during in August and September to promote fire safety.

On Tuesday 29 September the Wilts FRS have organised a multi agency ‘Senior Wellbeing Event’ being held in the Guildhall between 1000am - 2pm and a similar event is being held on 6 October at the Lecture Hall, Salisbury Road, Mere. The events are free and open to all; however, they are aimed at the over 50’s.

Any local organisations that provide services for older people and have not so far booked a table space are invited to make contact with the organiser, Mike Franklin.

Michael FRANKLIN

Partnerships & Community Engagement Manager (Wiltshire Council area)

July 2015

**Minutes of the Wilton Town Team meeting held on Thursday 18th June 2015 at
7.30pm in the Council Chamber
(The Town team is a Working Group of the Town Council)**

Present:

Wilts Cllr Peter Edge (Chairman) **Cllr Phil Matthews**, (Mayor of Wilton), **Jonathan Green** (Minster, Baptist Church), **David Parker** (Editor, Valley News), **Catherine Purves** (Town Clerk), **Gary Nunn** (Wilton Carnival etc), **Rev'd Mark Wood** (Rector, St Mary & St Nicholas Church)

Apologies:

Clare Ellard (Wilton Shopping Village), **Cllr Becky Perry** (Town Council) **Stephen Harris** (SWWAB Community Area Manager)

1. **Chairman's welcome and apologies** – Cllr Edge welcomed all to the meeting. The apologies received were as noted above.

2. **Approval of the minutes of the previous meeting and any matters arising not covered in the agenda**
 - a. *Minutes* – the minutes of the previous meeting held on 21st May 2015 were approved and signed as a correct record without amendment.
 - b. *Matters arising*- there were none

3. **Updates re current issues**
 - a. *Wilton Town Community diary* – Gary repeated his plea for items of news/interest/information to be sent to him on a regular basis for uploading onto the website, particularly details of events for the Town Diary, which is now completely digital – there is no longer a paper version. Along with publicising the Diary with the Business Directory, it was recommended that notices advertising the Diary on the public noticeboards and in Valley News should be displayed.
 - b. *Welcome to Wilton letter* – Alan Cauldwell of Redrow has indicated that in principle, he is no objection to such a letter being distributed. He is visiting Wilton at the end of June/beginning of July to finalise details.
 - c. *Neighbourhood Plan* – the Town Council is awaiting confirmation of the proposed area the plan should cover. Matters are progressing, albeit slowly.
 - d. *Partial Closure of Lloyds Bank* – comments were made again that it seemed strange to reduce opening hours when the town is expanding, and those present were fearful that people would get into the habit of going to Salisbury. It was felt that remaining open part time for five days a week would be better than being open full time for just three days a week. The Town Council is requested to consider organising a petition, strongly

urging Lloyds to reconsider the Wilton branch's opening times in view of the impending expansion of the Town. It was noted that John Glen MP had not received a reply from Lloyds Bank to his e-mails lobbying on the town's behalf. **Action:** The Town Clerk to refer this to Full Council

- e. *Wilton Station/Parkway* – Cllr Edge advised that there is a need to raise this as a priority within the LEP list of projects, and to this end, Cllr Matthews advised that Wilts Cllr Richard Gamble (who is now the portfolio Holder for Youth, skills and Schools) is also aware of the project, and has offered to try and get Claire Perry MP and junior Transport Minister involved. Cllr Edge agreed to contact Cllr Gamble and keep him informed.
- f. *Wilton Event* – this will take place on Saturday 12th September at Wilton Shopping Village between 10.00am and 4.00pm. If Town Team member organisations wish to take a table, please contact Darren at Wessex Fleet Solutions. Tables cost £50.00 for a whole table, £30.00 for half/shared. It was thought the Town Team should have its own banner, displaying the logos of all the member bodies. **Action:** The Town Clerk to refer this to Full Council.
- g. *The A36/A30 roundabout* - Highways England will be cutting the grass by the end of June under its planned maintenance programme. Its long term future decoration/adornment is still to be decided.

4. The future of Wiltshire Council's buildings in the parish

These are the two former records storage buildings at the entrance of Bell Lane from Silver Street, together with the toilet block just off the Market Square. It was felt that if these buildings were made DDA compliant, the Town Council should be proactive in taking these on. **Action:** The Town Clerk to refer this to Full Council.

5. Tourist/Information Centre

It was agreed that Old St Mary's Church in the centre of town was the most appropriate venue for this. Sources of funding for a feasibility study need to be identified in the first instance, and it was suggested that VisitWiltshire, the A.O.N.B and English Heritage be approached for further information and guidance. **Action:** The Town Clerk to refer this to Full Council

6. Brief updates from member bodies

- i. *Baptist Church* – Jonathan Greening advised there was nothing of any moment to report at present.
- ii. *Wilton & District Business Chamber* – David Parker advised the following:
 - The Wilton, Tisbury and Mere Chambers were organising another joint "Meet the Neighbours" event on 1st July at the

- Pythouse Kitchen Garden Cafe, West hatch, Tisbury.
- He had established that contrary to earlier reports, Wiltshire Council will be funding a £500k upgrade of the CCTV cameras system that covers Salisbury, Wilton and Amesbury, which will then be relocated to Bourne Hill and handed over to Salisbury City Council to run. However, the existing staff will be made redundant, and Wilts Council is looking for volunteers to replace them. Concerns were expressed that Wilton would not be covered.
- iii. *Town Council* – on behalf of the Mayor, Wilts Cllr Peter Edge advised the following:
- The Town Council was looking to renew the floodlighting and uplighters in Old St Mary’s churchyard, and it was hoped that Wilton Rotary would be able to make a contribution again to this.
- iv. *Wilton Parish Church* – the Rev’d Mark Wood advised the following:
- There had been a number of successful and well attended events celebrating the Magna Carta weekend, including a Church Fair, pilgrimage from Old Sarum to the Cathedral and a peal of bells on the 15th June.
 - It is intended to open a second session of the Credit Union, this time in the Wilton & Barford Primary School, starting in September. This would also include some simple and basic financial management lessons for the children.
- v. *Wilton Carnival* – Gary Nunn advised the following:
- The Carnival arrangements were progressing well and on schedule.
- vi. *South West Wilts Area Board* – Wilts Cllr Peter Edge advised the following in Stephen Harris’ absence:
- There will be a photo exhibition of the Magna Carta celebrations in Salisbury at the next Area Board meeting to be held on Wednesday 29th July in Wilton Community Centre.
 - The Community Youth Officer, Nicola Sage is still off work, but no arrangements for a temporary replacement have been made.
 - £60k of funding has been agreed by the Area Board for funding youth activity in the South West Area, and a suitable provider is currently being identified.

The meeting ended at 9.15pm.

The next meeting will be held on Thursday July 16th at 7.30pm in the Council Chamber

WC Information Item

Subject:	School Place Planning and Commissioning
Officer Contact Details:	Clare Medland, Head of School Place Commissioning, Clare.medland@wiltshire.gov.uk, Ext 13966
Further details available:	Further details will be available in July/Aug 2015

Summary of announcement:

A new School Places Strategy 2015 – 2020 and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The draft Strategy is being presented to the Children's Select Committee on 21 July 2015 and will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be available in full on the Council's website at the end of July 2015 and an Executive Summary briefing will be provided.

Following consultation over the summer, the final Strategy will be considered by Cabinet in the autumn.

A number of information workshop/drop-in sessions are being planned across the County during September to explain the Strategy in more detail, for anyone who wishes to find out further information or wishes to provide any feedback.

School Place Planning Information Workshops / Drop In Sessions

Chippenham – Weds 9th September 10.00am - 1.00pm (Venue tbc)

Trowbridge – Weds 16th September 10.00am – 1.00pm (St Johns Parish Centre)

Salisbury – Weds 30th September 10.30am – 1.30pm (Red Lion Hotel)

WC info Item

Subject:	Grants for rural organisations and businesses
Officer Contact Details:	See links below
Weblink:	See links below

Summary of announcement:

Agricultural businesses and organisations across Wiltshire are being encouraged to apply for European grants designed to boost rural employment.

The Leader scheme is one element of the Rural Development Programme for England, funded by the EU and DEFRA. This tranche of grants runs for five years, until March 2021.

Grants will be available to support the local rural economy, in the following areas of activity: farming, micro and small enterprise employing fewer than 50 people (including farm diversification), rural tourism/the visitor economy, forestry, rural services, and culture and heritage.

The application process is being administered by; Local Action Groups each with a board of volunteers assessing applications to make sure the money goes to those projects likely to create the most new rural jobs for the county. Most grants will be between £2,500 and £50,000.

Six Local Action Groups (LAG) covering Wiltshire have been awarded funding under the new programme (2015 to 2021). North Wessex Downs based on the Area of Outstanding Natural Beauty (AONB), New Forest based on the national park, Heart of Wessex along the A303 in Wiltshire and Somerset, Plain Action centred on Salisbury Plain, Vale Action along the A350 corridor and Cotswold, based on that AONB.

For information about applying for a grant contact the programme manager for your local action group:

North Wessex: Dawn Hamblin, email nwdleaderprogramme@wiltshire.gov.uk call 01488 680458 or visit: www.northwessexleader.org.uk

New Forest: Sally Igra, email Sally.Igra@NFDC.gov.uk call 02380 285368 or visit www.newforestleader.org.uk/8573

Heart Of Wessex: Sarah Dyke-Bracher, email sarah@heartofwessex.co.uk call 07826 907361 or visit www.heartofwessex.co.uk

Plain Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.plainaction.org.uk

Vale Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.valeaction.org.uk

Cotswold: James Lloyd, email James.Lloyd@cotswoldaonb.org.uk call 01451 862000 or visit www.cotswoldaonb.org.uk/leader

Report to	South West Wiltshire Area Board
Date of Meeting	29 July 2015
Title of Report	Community Asset Transfer

Executive Summary

This report considers an application to transfer land adjacent to Fairview Road (Burdens Ball) known as 'the Sheep Fair Field' under the Council's Community Asset Transfer Policy to the Wilton Town Council.

Proposal

South West Wiltshire Area Board is asked for its views on the application submitted by Wilton Town Council for the transfer of land adjacent to Fairview Road (Burdens Ball) known as 'the Sheep Fair Field.' See map attached at Appendix 1. The applicant's proposal is set out at Appendix 2.

Reasons For Proposal

To follow the Council's policies and procedures relating to Community Asset Transfers.

Purpose of Report

1. South West Wiltshire Area Board is asked to consider an application submitted by Wilton Town Council for the transfer of land adjacent to Fairview Road (Burdens Ball) known as 'the Sheep Fair Field'. See map attached at Appendix 1 and the applicants' proposal is set out at Appendix 2.

Background

2. Wiltshire Council supports the principle of the transfer of community assets in order to empower and strengthen local communities. Wiltshire Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The application from Wilton Town Council is attached at Appendix 2.
7. The application was submitted in accordance with Wiltshire Council's application process and meets the requirements for consideration by the Area Board.
8. Local consultation has been undertaken by the applicant and details are provided in the application in Appendix 2.

The views of Council officers

9. On behalf of Wiltshire Council, Strategic Asset Management (who have overall responsibility for the Council's estates and property) has provided the following observation to the Area Board:
10. The asset is not formal open space and is not designated as such. It is currently let to Southern Counties Auctioneers via a Licence and generates an income to the Council.

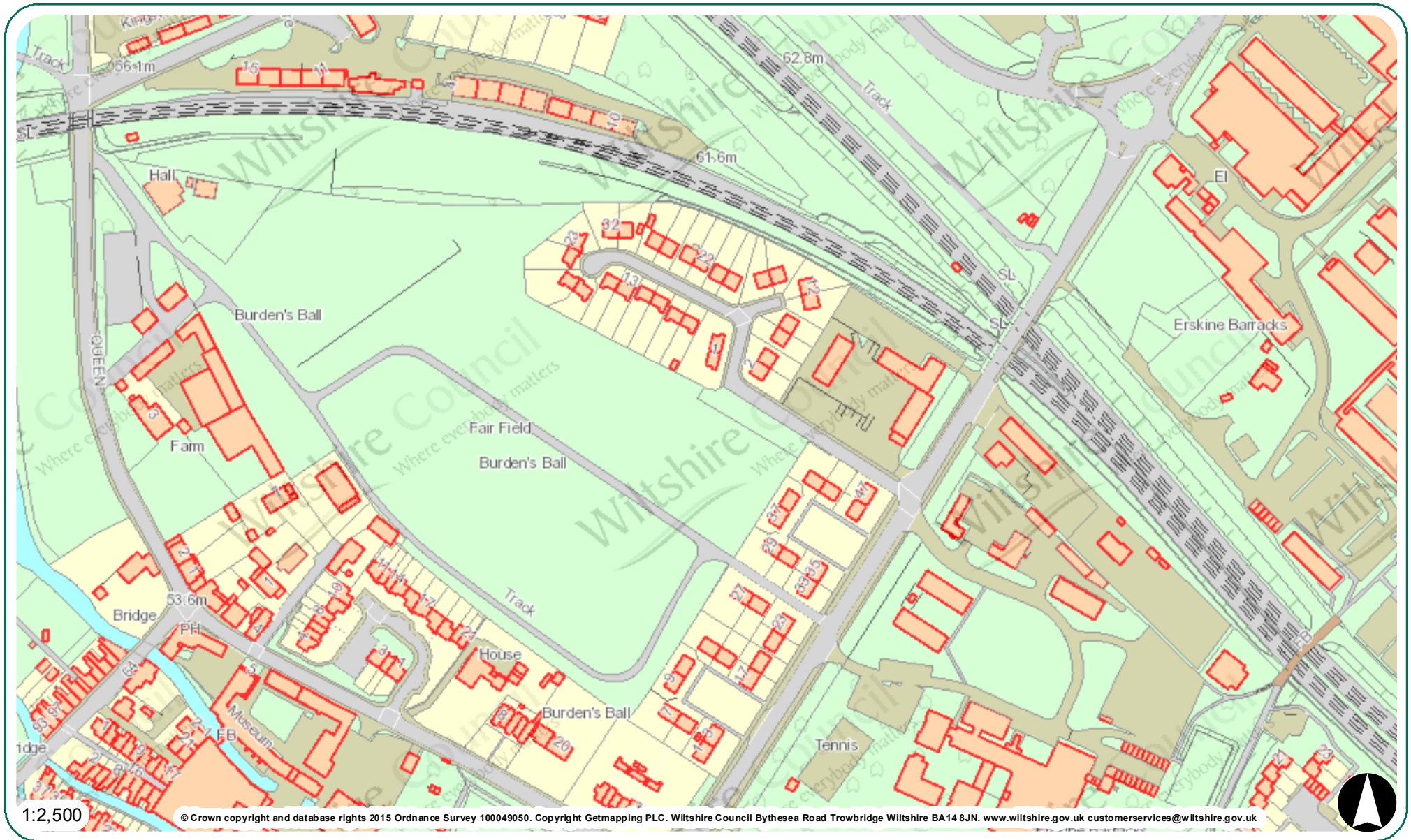
11. The policy for Asset Transfers of this nature is as set out in the Cabinet Capital Assets Committee meeting of 26th July 2011. The asset is considered to be a 'Category 1' asset meaning that it is defined as 'strategic' in terms of its contribution to the Council's aims.
12. The reason for this is that it is currently included in the Strategic Housing Land Availability Assessment (SHLAA site reference number 254). It is currently being assessed by Wiltshire Council's spatial planning team (along with other potential sites) to consider it's suitability for a housing allocation to support Wiltshire's Core Strategy. The team are still at a relatively early stage with the detailed assessment work for the site (which includes the deliverability of the site in terms of the fact it currently has an interaction with a historical charter market which is held on the land) (<http://www.wiltshire.gov.uk/planning-shlaa-appendix-3-wilton.pdf>).
13. If the land is assessed as suitable for this use, planning permission will be required to be sought which will include a statutory period of public consultation.

Main issues for consideration by the Area Board

14. The site is considered to be a Category 1 asset meaning that it is of strategic importance to the Council. In line with the Council's policy on processing the transfer of assets designated as Category 1, the final decision of whether to transfer this asset lies with the Cabinet Capital Assets Committee. However, part of the process requires that the views of the Area Board are sought on the application.
15. The Area Board is invited to either reject the application at this stage and if so to provide the reasons for doing so or to refer it for further due diligence checking and processing. It will then be presented to the Cabinet Capital Assets Committee for a final decision once the outcome of the Strategic Housing Land Availability Assessment has completed its findings.

Appendices:	Appendix 1 – Map. Appendix 2 - Community Asset Transfer application.
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Report Author	Stephen Harris, Community Engagement Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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Form CAT01

Application for the transfer of a Council asset

Your details

Your Organisation	<i>Wilton Town Council</i>
Contact name	<i>Mrs AC Purves</i>
Position held	<i>Town Clerk</i>
Address	<i>Council Offices Kingsbury Square Wilton Salisbury Wilts</i>
Postcode	<i>SP2 0BA</i>
Telephone	<i>01722 742093</i>
Email	<i>wiltontc@waitrose.com</i>

Your proposal

(please complete Checklist CAT02 before completing the following)

Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

Site 3093 South Downside from the SHLAA Wilton Community Area at 0.80 hectares.

Site S254 land adjacent to Fairview Road (Burdens Ball) at 3.26 acres Collectively, known as the Sheep Fair Field

Summary of proposal

Why do you want the asset and how will this benefit the local community?

To be returned to the ownership of Wilton Town Council, its historical owner up to 1972. This will restore the community's pride in itself and its surrounding, and help to restore its sense of self and identity.

Community use

Please explain how the asset will be used

(Please refer to questions 5-8 in the checklist - CAT02)

Its present use as a venue for the four sheep fairs held each year will continue, as organised and maintained by Southern Counties Auctioneers. Its use as a green open space for all members of the public to enjoy will also be retained.

Suitability for purpose

Please explain why this asset is suitable for the intended purpose

(Please refer to questions 5-8 in the checklist - CAT02)

The intended purpose is the same as the existing, for which the site is ideally suited.

Community support and consultation

Please set out who you have consulted about your proposal and how you have addressed any concerns raised
(please refer to questions 9-14 in the checklist - CAT02)

Local residents and adjoining owners have been consulted, and Wiltshire Councillor Peter Edge fully supports the transfer. The Town Council is applying for the transfer, and so supports this scheme. Residents have been reassured that the Sheep Fair Field use will remain the same. The community has felt very strongly for years that ownership should not have been transferred from the Town Council in 1972.

Legal issues

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(please refer to questions 15-18 in the checklist - CAT02)*

The site is presently leased to Southern Counties Auctioneers, and should the transfer be granted, the Town Council would expect the lease to be transferred as well. The use will remain the same, and so does not require planning consent. The asset will be added to the Town council's asset register and be covered by the Town Council's existing and ongoing public liability and property insurance. It will be subject to the Town Council's risk assessment and health & safety procedures.

Financial matters

How will you fund future running costs, repairs and maintenance?
(please refer to questions 19-23 in the checklist - CAT02)

As far as can be ascertained, the tenant maintains the Sheep Fair Field, and is responsible for the running costs, but should this change, the Town Council would be able to fund these costs from its precept and reserves.

Future management

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?
(please refer to questions 24-27 in the checklist - CAT02)

The Town Council as land owner will have ultimate responsibility for the asset, and will ensure that it is maintained to the same high standard as its other open spaces, so that residents and visitors alike can continue to enjoy all the Sheep Fair Field has to offer in terms of encouraging healthy living, interest in the environment and its place in Wilton's history.

DECLARATION

I confirm that the details included in this application are correct

Signed:

Name (please print): Catherine Purves

Date: 1st August 2014

Form CAT02

Application for the transfer of a Council asset

CHECKLIST

	Question	Yes	No	Note
Community use	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets for private or commercial use</i>
	2. Will the asset be hired or used by third parties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
Is the asset fit for proposed use?	5. Is it big enough?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that are unsuitable</i>
	6. Is it in the right location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? <i>(Water, electricity, drainage, etc.)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- your application should explain if they are needed</i>

	Question	Yes	No	Note
Community Support and consultation	9. Have you consulted nearby residents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

Legal

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Your application must explain how you will deal with risks and liabilities</i>

Finance

Question	Yes	No	Note
19. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
20. Can you meet all day-to-day running costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
21. Will you use the asset to generate income?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
22. Will any third party be assisting with the costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should provide further details</i>
23. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out how you will deal with contingencies</i>

Management

Question	Yes	No	Note
24. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
25. Will a management committee be set up?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
26. Will users of the asset be involved?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
27. Will someone be employed to manage the asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>

Report to	South West Wiltshire Area Board
Date of Meeting	29 July 2015
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider applications in respect to;

Community Area Grants (all conditional on the balance of funding being in place):

1. Netherhampton Parish Council - £880 towards a playground boundary hedge.
2. Chilmark Playground Management Committee – £532 towards new playground safety surface.
3. Ebbesbourne Wake Village Hall Management Committee - £4,940 towards a disabled access WC and refurbishment of existing toilets.

1. Background

- 1.1. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.2. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.3. South West Wiltshire Area Board was originally allocated a 2015/2016 budget of **£62,541** for community area grants, digital literacy grants, area board/councillor led initiatives and revenue costs.
- 1.4. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.5. In support of the ongoing Olympic and Paralympic legacy, in 2015/16 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.6. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.7. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants to provide an easy step by step application process. The application process can be found [here](#).
- 1.8. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9. The decision to support applications is made by Wiltshire councillors on the area board.

- 1.10. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.11. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>South West Wiltshire Area Board Projects and Priorities 2015/16</p> <p>Mere Community Area Joint Strategic Assessment</p> <p>Tisbury Community Area Joint Strategic Assessment</p> <p>Wilton Community Area Joint Strategic Assessment</p>
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2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2015/2016 budget of **£62,541** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2015/2016 are made to projects that can realistically proceed within a year of the award being made.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.

4.2. Awards totalling **£2,575** have already been allocated in 2015/2016 at the time of writing this report.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Report" of the funding report.

8. Officer Report

Ref	Applicant	Project proposal	Funding requested
8.1.	Netherhampton Parish Council	Playground boundary hedge	£880

8.1.1. This application has been classified as a capital project by Wiltshire Council finance department.

8.1.2. This project is to plant evergreen hedging along the southern boundary of the children's playground in order to shield it from traffic noise and pollution from the A3094.

8.1.3. The Parish Council reports that current users of the playground include children from Netherhampton families, from the neighbouring nursery school and from visitors to the village. It is also used by families who gather for village events such as fetes.

8.1.4. Wiltshire Council's Play & Leisure Strategy Officer reports that noise reduction from the nearby A3094 is desirable and would support improvements to children's play facilities, although would have expected the local community to fund this improvement.

Ref	Applicant	Project proposal	Funding requested
8.2.	Chilmark Playground Management Committee	New playground safety surface	£532

- 8.2.1. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.2.2. This project is to install a new safety surface for the playground.
- 8.2.3. The applicant reports that the playground contributes to the health and well-being of the whole community by providing a safe place for children to play, and somewhere for adults to take young children and meet others.
- 8.2.4. Wiltshire Council's Play & Leisure Strategy Officer reports that safety surfacing is required in all play areas and therefore would be an appropriate item for a Community Grant application.

Ref	Applicant	Project proposal	Funding requested
8.3.	Ebbesbourne Wake Village Hall Management Committee	Disabled access WC and refurbishment works	£4,940

- 8.3.1. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.3.2. This project is to provide a disabled access WC in Ebbesbourne Wake Village Hall, to replace the leaking water supplies to all basins & sinks and to refurbish the Ladies & Gents Toilets.
- 8.3.3. Information technology improvements are currently being installed, with support from a previous community area grant. The applicant reports that current use of the building has been compromised by lack of facilities.
- 8.3.4. Community First's Village Hall and Community Buildings Advisor has recommended this work, reporting that the quotes obtained by the committee appear both appropriate and realistic and carrying out this work would encourage more use by the local community.

Appendices:	Grant applications
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Steve Harris, Community Engagement Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: stephen.harris@wiltshire.gov.uk
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Area Board Grant Detail
Netherhampton Parish Council

Started on: 15/06/2015 08:08:15

ID: 1375

Current Status: Application Received

To be considered at this meeting:
29/07/2015 South West Wiltshire

Current Case Notes

29/06/2015 14:21:27 Application received - will be considered at Area Board meeting on 29.7.15 at Wilton Community Centre (meeting due to start at 6.30pm).

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £1000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Because the precept is insufficient for this project.

5. Project title?

Playground boundary hedge

6. Project summary:

To plant evergreen hedging along the southern boundary of the children's playground in order to shield from traffic noise and pollution from the busy A 3094. The planting would require approximately 80 shrubs. The playground is used regularly by children and also for village fetes. The land for the playground is owned by Wilton Estates and permission has been granted for the project. The village has responsibility for the maintenance of the playground.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Fovant and Chalke Valley

8. What is the Post Code of where the project is taking place?

SP2 8PU

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£4092.11

Total Expenditure:

£4351.14

Surplus/Deficit for the year:

£-259.03

Free reserves currently held:

(money not committed to other projects/operating costs)

£2311.00

Why can't you fund this project from your reserves:

The Parish Council maintains a modest reserve sufficient to cover urgent and unforeseen contingencies. This project could not be funded from reserves without raising the precept substantially from its current levels.

10b. Project Finance:

Total Project cost		£1760.00		
Total required from Area Board		£880.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
purchase and planting	1760.00	our reserves or fundraising		880.00
Total	£1760			£880

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Children from Netherhampton families, from the neighbouring nursery school and from visitors to the village. Families who gather for village events such as fetes. At present the playground is very exposed to the road traffic. This presents a pollution hazard, potential danger and at times excessive noise. The screening hedge would provide a safer and more pleasant environment.

14. How will you monitor this?

The Parish Council would supervise the planting and continue to monitor the activities and general upkeep of the playground. For example, each year a voluntary village work party gathers to maintain equipment and vegetation in the playground.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Initial care after planting will be given by village members. Thereafter it is expected that minor annual maintenance will be required which could be funded by the village precept.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

N/A.

Started on: 26/06/2015 01:15:16

ID: 1388

Current Status: Application Received

To be considered at this meeting:
29/07/2015 South West Wiltshire

Current Case Notes

08/07/2015 11:55:50 Contacted Chilmark Parish Council to ask whether they would be willing to make a contribution and whether there was any R2 funding available.

02/07/2015 12:03:19 Applicant also asked to approach Parish Council for a contribution, with 10% guide amount.

29/06/2015 14:31:40 Application received - due to be considered on 29.7.15. Have asked applicant to clarify labour cost listed under expenditure.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £1000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Play area Improvement

6. Project summary:

The playground needs a new safety surface.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Nadder and East Knoyle

8. What is the Post Code of where the project is taking place?

SP3 5BD

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£1010.10

Total Expenditure:

£452.91

Surplus/Deficit for the year:

£557.19

Free reserves currently held:

(money not committed to other projects/operating costs)

£1985.00

Why can't you fund this project from your reserves:

We need to reserve a cushion of funding to deal with any emergencies at the play area. At the moment we are aware that one piece of equipment is in need of replacement and the swings for infants are also in need of replacement soon.

10b. Project Finance:

Total Project cost £1223.04

Total required from Area Board		£531.52		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Bark	1223.04	Reserves	yes	491.52
		Parish Council	yes	200.00
Total	£1383.04			£691.52

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The playground contributes to the health and well-being of the whole community by providing a safe place for children to play, and somewhere for adults to take of young children and meet others.

14. How will you monitor this?

n/a

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to fundraise as we do at present, but it is difficult to raise sufficient funds for major projects.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

n/a

**Area Board Grant Detail
Ebbesbourne Wake Village Hall Management Committee**

Started on: 01/04/2015 01:02:03

ID: 1077

Current Status: Application Received

To be considered at this meeting:

29/07/2015 South West Wiltshire

Current Case Notes

08/07/2015 13:48:07 Applicant reports that Awards for All application has been rejected. Have asked applicant how they intend to make up income shortfall.

08/07/2015 11:42:33 Update from applicant: I can confirm that the other grants being applied for are: 1) "£500 from The Fulmer Trust" already agreed 2) up to "£10,000 from The Lottery Awards for All" not yet confirmed I have approached the Parish Council who are supportive of the application - they will consider a contribution on 15 September 2015.

02/07/2015 12:04:02 Contacted applicant to confirm other grant applications and also request they approach Parish Council for contribution (10% guide amount).

29/06/2015 14:18:49 Asked applicant to provide further details of other grants being applied for (totalling "£6,000).

25/05/2015 20:47:58 Application received.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£1001 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

We are entirely independent of the Parish Council

5. Project title?

Install Disabled WC for Ebbesbourne Wake Village Hall

6. Project summary:

To provide a WC for the Disabled in Ebbesbourne Wake Village Hall To replace the leaking H&C water supply to all basins & sinks To refurbish the currently unsatisfactory Ladies & Gents Toilets

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Fovant and Chalke Valley

8. What is the Post Code of where the project is taking place?

SP5 5JE

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Economy, enterprise and jobs
Festivals, pageants, fetes and fayres
Food, farming and local markets
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£43595.70

Total Expenditure:

£43822.53

Surplus/Deficit for the year:

£-226.83

Free reserves currently held:

(money not committed to other projects/operating costs)

£6000.00

Why can't you fund this project from your reserves:

We don't have sufficient money

10b. Project Finance:

Total Project cost	£11940.00			
Total required from Area Board	£4940.00			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
To install disabled WC etc	11940.00	Our reserves	yes	6000.00
		Ebbesbourne Wake Parish Council		TBC
		Fulmer Trust	yes	500.00
		Fundraising event (fete)	yes	500.00
Total	£11940			£7000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Everyone in the community will benefit, particularly the physically disabled who will be able to come to the hall for the first time, knowing there are toilet facilities available for them. At the same time we are going to reappoint all the toilet facilities: the WCs themselves are unstable & becoming detached from their sewers.....! And the hot water supply to the basins is leaking and needs to be totally replaced.

14. How will you monitor this?

We know there are people who have come to events and been compromised by our lack of facilities. We shall be able to see if more disabled people come to events but, without being unnecessarily intrusive, it is difficult to show that basic work like this is a benefit. The pool of water in the kitchen that greets the nursery each morning, unless the water is turned off at the mains, will disappear. People will stop mentioning that the WCs rock when they sit on them.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a capital project

16. If this application forms part of a larger project (eg. building of new

village hall), please state what this project is and approximately how much the overall project will cost.

A year ago we rebuilt the pavilion. Over half term IT etc will be installed with the help of your grant. In the past week or two the urgency of the need to replumb has become apparent. There remain other major maintenance costs, such as the need to replace several failed double glazed windows, which are yet to be funded

**SOUTH WEST WILTSHIRE AREA BOARD
(29 July 2015)**

Your Local Issues

1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

2. Issues in progress

ID	Category	Location	Summary of Issue	Update
2152	Highways	Ugford	Village gateway request	Following Area Board meeting on 3.6.15, Highways officers have been asked to provide clarity on whether a roundel will be added to the gateway and when this will happen.
2864	Car Parking	Tisbury	Additional parking bays for the Avenue in Tisbury	Request sent to Housing Management to consider increased parking as part of future investment. Housing Management due to consider requests.
2965	Highways	Bowerchalke	SID request	SID scheme currently under review in light of decision to stop Wiltshire Council programme.
2968	Highways	Donhead St Andrew	Safety issue on A30	Final scheme estimated at £100,000. Discussed at CATG on 20.1.14 – proposal to carry out feasibility study and topographical survey agreed at Area Board meeting on 5.2.14.
2986	Highways	Chilmark	Review signage	Proposal agreed at Area Board meeting on 4.2.15.
3108	Highways	Broad Chalke	Various highways issues in Broad Chalke	White lining scheme on The Causeway (showing footway for pedestrians) agreed at CATG on 12.5.14. Village is one of 2 locations to be assessed for 20mph restriction suitability. White lining scheme put on hold to await the outcome of this assessment.
3196	Highways	Semley	Road name sign either end of Butlers Lane	Referred to traffic management team on 9.1.14; chased for progress update.
3367	Highways	East Knoyle	Sign request for Cools Lane	Highways team asked to provide quote for work.
3422	Highways	Mere	Issues with vehicles on The Lynch	Metro count breakdown shared with Parish Council for their comment. No further action requested.
3490	Highways	Quidhampton	Speeding on Lower Road	Metro count results returned; 85 th percentile was 30.9mph. CATG proposed that Quidhampton have a 20mph assessment, funding agreed by Area Board on 3.6.15.
3498	Highways	Wilton	Gully gratings/grilles not set properly	Highways team have raised order.
3649	Highways	Gutch Common	Drainage issues	Highways team to carry out wet weather inspection

3688	Highways	Wilton	Drivers ignoring pedestrians crossing road on A30/Minster Street	Discussed at CATG meeting on 11.5.15. Action for Town Council to carry out unofficial count first.
3722	Highways & Transport	Wilton	Congestion and poor parking impacting bus services	Wilton Town Council have provided feedback, awaiting update from Highways.
3749	Highways	East Knoyle	Speeding	Discussed at CATG on 12.1.15. Highways Engineer to meet with Parish Council to investigate possibility of off-road path.
3788	Highways	Tisbury	Danger caused by parked vehicles on The Avenue	Referred to Parish Council and Highways team for initial response.
3861	Highways	Wilton	Worn white lines at Market Place/Silver Street	Highways team to investigate and submit tickets where required.
3876	Environment	West Tisbury	Access for dogs through stile	Referred to Rights of Way team for advice
3898	Highways	Wilton	Excessive noise and vibration from passing traffic	Town Council have advised local residents to carry out a survey. Issue will be reassessed once road resurfacing has taken place.
3899	Highways	Tisbury	Parking restriction sign missing	Requested update from Highways.
3995	Highways	Tisbury	Lack of signage warning large/high lorries	Referred to Highways for advice
4033	Highways	Bishopstone	New bus shelter	To be considered by CATG on 20.7.15.
4034	Highways	Donhead St Andrew	Narrow bend on Brook Hill A30	Issue already being investigated (see 2968).
4078	Highways	Hindon	Impact on junction by large vehicles	To be considered by CATG on 20.7.15.
4090	Environment	Wilton	Flytipping on Sheep Fair Field in Wilton	Issue referred to Enforcement team.

The following issues (highlighted above) are identified for closure:

- 3422
- 4034

3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to stephen.harris@wiltshire.gov.uk or phone 01722 434211.

4. **Reporting an issue:**

- 4.1. To report an issue go to
https://forms.wiltshire.gov.uk/area_board/areaboards.php

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